

Advice for Members of the Club when Acting as “Officers on Duty” (OOD) During Covid 19 Restrictions (Effective 16/9/20)

Thank you for volunteering. The first point to make is that you are in charge and representing the Club Committee in your dealings and actions.

Whilst you are on duty please can you undertake the following roles and responsibilities. The Covid 19 operating guidance to members and SBO crews is below so you have it for reference. See also the Major incident plan on the Official Notice Board

Social distancing

- It is the Club’s responsibility to ensure that we provide a site that is safe and social distancing requirements can be met.
- It is the individual’s responsibility to ensure they personally adhere to the government guidelines.
- If there is a breach of the guidelines then you may need to intervene to remind individuals of their responsibility. Even if the individuals concerned are content to breach we should ensure they adhere to the rules to provide re-assurance to other members.

General

- On arrival unlock entrance gate and clubhouse lobby, if not already unlocked.
- Check that the disabled toilets are clean and tidy. Please wipe the hard surfaces, locks and handles with the antiseptic spray/wipes. Please re-clean at end of session. Main changing rooms currently remain closed.
- Remind those using the toilets to wipe before and after use.
- If there is adverse weather you might need to consider suspending sailing or not allowing it to start. Bear in mind the safety boats may single crewed at present so caution is best.
- Members should not ordinarily enter the changing rooms or stay in the clubhouse

Hire boats

- If a member wishes to hire a club boat this is available. Please check the craft you allocate has not been hired in the past 72 hours (see previous entries in hire book)
- Please receive payment via the card reader if possible, as we are currently trying to avoid handling cash.
- Require any hirer to wash the boat before and after use, to reduce the risk of contamination.

End of your session

- At the end of session ensure everything is secure, locked away and everyone is off site.
- If there are members still on site when you leave you can liaise with these to ensure the last one to leave locks the outer gates.